**May 27th, 2025 3:30pm**

**Cass County Courthouse, 211 9 St S, Fargo, ND Commission Room 105W**

Remote access via Teams meeting:

[**Join the meeting now**](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZGYyMGY2NzQtNzI5ZC00MjIzLWJmNzMtMjMzYzkzNTI0ZWQy%40thread.v2/0?context=%7b%22Tid%22%3a%22a6abdc2f-f188-4dd8-9960-394975250edb%22%2c%22Oid%22%3a%22387771c2-1b2c-49ca-9c63-ff9121a533d3%22%7d)

ID: 240 736 870 408 Code: wE9gV75B

**Audio only** [+1 701-526-4298,,344196512#](tel:+17015264298,,344196512) Conference ID: 344 196 512#

1. **Call to order**
2. **Roll Call**
3. **Approval of agenda**
4. **Approval of April 22nd, 2025 Authority Board meeting minutes**
5. **Committee Reports**

**Executive Committee** – Special Meeting, May 1st

**Fire Records** – Motions from Executive Committee:

* + *Motion to pursue a contract with First Due for records management system in pursuant to five-year contract*
  + *Motion to follow software formula outlines n the cost share formula from JPA*

**Budget and Finance Committee –** May 14th, Fire Records, UPS Battery Replacement, Draft Budget Review, YTD Report

* **Fire Records**: Executive Committee Motions reviewed and approved to move forward by Budget Committee to Authority Board.
* **UPS Battery Replacement** – *Motion to approve purchase of external batteries.*

1. **RRRDC Facility Update – Brian Bergstrom**
2. **Director Update**
3. **Other Business**
4. **Adjournment**