**August 28th, 2024 1:30 P.M.**

**Clay County/Moorhead Law Enforcement Center**

**911 11 St N Moorhead, MN**

**Training Room**

1. **Call to order**
2. **Approval of the August 28th, 2024 agenda**
3. **Approval of minutes from May 22nd, 2024 meeting**
4. **New World Update – Todd Keel**
5. **Director Report**
6. **Committee Reports**
   1. **Law Enforcement Operations:** Chief Monroe **-** Met on July 18th

Reviewed request for new call type (misc-admin), discussed future radio operations to include a data channel, global subject testing, Automatic Crash Notifications

* 1. **Operations Fire/EMS**: DC Binfet, Met on July 25th

Vehicle Fire call guide update reviewed, draft call guide for Automatic Crash Notifications reviewed, call data/times reviewed, discussed future radio operations to include a fire console, open discussion: threshold for added agencies within Cass County (Horace/Harwood), Sanford/Fargo Fire communications, 988 call data, Fargo Fire radio request

* 1. **Personnel Committee:** Assistant County Administrator Tracy Peters – Met July 11th

Reviewed Current staffing levels, inquiries, recognitions, 2025 newly added position – Operations Manager & Draft Job Description

***Motion****: Forward the proposed draft Operations Manager and amended Assistant Director job descriptions to Executive Committee for review*

* 1. **Radio Communications:** Captain Deric Swenson – Met July 23rd

Clay/Moorhead ARMER & Cass/Fargo/West Fargo 800 Migration update, Upgrade June 2024, 315 Main Tower move, SIRN/ARMER communication, Radio templates and updates to Cass/Clay, SIRN reimbursement program status

1. **Other Business**
2. **Adjourn**