**August 23 , 2023 1:30 P.M.**

**Clay County/Moorhead Law Enforcement Center**

**911 11 St N Moorhead, MN**

**Training Room**

1. **Call to order**
2. **Approval of the August 23, 2023 agenda**
3. **Approval of minutes from May 24, 2023 meeting**
4. **Facility Planning**
5. **New World update – Todd Keel**
6. **Director’s Report**
7. **Committee Reports**
8. **Law Enforcement Operations:**

Chief Shannon Monroe – chair. Did not meet – meeting cancelled.

1. **Operations Fire/EMS**:

Division Chief Tim Binfet – chair. Met July 27, 2023. Pipeline Notification guide, call times, code or LE response to fire/EMS calls, First Link

1. **Personnel:**

Assistant County Administrator Tracy Peters – chair. Met July 6, 2023. Staffing levels, recruitment/hiring, inquiries, complaints, recognition, market survey, communications operator job description and position title.

**Motion**: Authorize Director Phillippi to present updated job description to Executive Committee

1. **Radio Communications –**

Deputy Chief Joe Anderson – chair. Did not meet – meeting cancelled

1. **Other Business**
2. **Adjourn**

Next meeting scheduled for November 22, 2023