

**CHAIR**

**\*Clay County Sheriff’s Office**

Sheriff Mark Empting

**VICE - CHAIR**

**\*Fargo Fire Department**

Chief Steve Dirksen

**\*Clay County Police Agencies**

Chief Joe Backlund - Hawley PD

**\*Moorhead Police Department**

Chief Shannon Monroe

**\*Cass County Sheriff’s Office**

Sheriff Jesse Jahner

**\*West Fargo Police Department**

Chief Denis Otterness

**\*Moorhead Fire Department**

Interim Chief Jeff Wallin

**\*Fargo Police Department**

Chief David Zibolski

**FM Ambulance**

Senior Director Tim Meyer

**STAFF**

**Red River Regional Dispatch Center**

Director Mary Phillippi

**SECRETARY**

**Clay County**

Heather Krone

\*denotes voting member

**November 23, 2022 1:30 P.M.**

**Clay County/Moorhead Law Enforcement Center**

**911 11 St N Moorhead, MN**

**Training Room**

1. **Call to order**
2. **Approval of the November 23, 2022 agenda**
3. *Motion to approve/change agenda*
4. **Review and approval of previous meeting minutes**
5. *Motion to approve/change August 24, 2022, 2022 minutes*
6. **Facility Planning – Chief Steve Dirksen**
7. **New World update – Todd Keel**
8. **Director’s Report**
9. **Committee Reports**
10. **Operations L.E** – **Chief Shannon Monroe** Met November 9, 2022 Mental Health Crisis and Suicidal Person call guides, broadcasting priority 1 calls, CFS priority levels 1,2,3, caller signing complaints reckless driving, active assailant building numbering system, CAD unit numbering review, operations inefficiencies and improvements. Following motion recommended to go to BOA for approval
11. *Motion: Bring drafts of Mental Health Crisis and Suicidal Person call guide to BOA for approval.*
12. **Operations Fire/EMS – Interim Chief Jeff Wallin** Met October 28, 2022. Call times.
13. **Finance – Chief David Zibolski Met November 1,** 2022 2021 Audit, 2022 year to date budget, benefits, Everbridge contract. Following motion recommended to go to BOA for approval:
14. *Motion: Retention Pay - follow same bonus program as in 2021. $100/month for those employed in 2022*
15. **Personnel - Chief Denis Otterness** Met November 2, 2022 Current staffing levels, benefits, court time, bereavement leave, retention pay, inquiries, complaints, recognition. Following motions recommended go to BOA for approval:
16. *Motion:2% premium cost reduction for employee medical insurance for 2023*
17. *Motion: Add to policy that employees subpoenaed for court and canceled less than 24 hours will receive court pay of 2 hours call back.*
18. *Motion: Employee referral bonus when employment application includes current RRRDC employee’s name on application, referring employee will receive $500 at new employee’s completion of CTO program and $500 at new employee’s completion of probationary period*
19. *Motion: Employee retention bonus, Employees completing the training program will receive $500 bonus upon completion of CTO program and $500 bonus at completion of probationary period.*
20. *Motion: Bereavement leave add to policy that bereavement leave may be given at discretion of director. Change policy to be three shifts rather than 32 hours.*
21. *Motion: Agreement with Finance that retention pay be made to RRRDC employees following the same formula as 2021.*
22. **Emergency Communications – Sheriff Jesse Jahner** Met October 25, 2022 FirstNet Update, Clay/Moorhead ARMER, Cass/Fargo West Fargo migration, communication issues, State of ND communications
23. **Other Business**
24. **Adjourn**