

**CHAIR**

**\*Clay County Sheriff’s Office**

Sheriff Mark Empting

**VICE - CHAIR**

**\*Fargo Fire Department**

Chief Steve Dirksen

**\*Clay County Police Agencies**

Chief Joe Backlund - Hawley PD

**\*Moorhead Police Department**

Chief Shannon Monroe

**\*Cass County Sheriff’s Office**

Sheriff Jesse Jahner

**\*West Fargo Police Department**

Chief Denis Otterness

**\*Moorhead Fire Department**

Interim Chief Jeff Wallin

**\*Fargo Police Department**

Chief David Zibolski

**FM Ambulance**

Senior Director Tim Meyer

**STAFF**

**Red River Regional Dispatch Center**

Director Mary Phillippi

**SECRETARY**

**Clay County**

Heather Krone

\*denotes voting member

**May 11, 2022 1:30 P.M.**

**Clay County/Moorhead Law Enforcement Center**

**911 11 St N Moorhead, MN**

**Training Room**

1. **Call to order**
2. **Approval of the May 11, 20022 agenda**
3. *Motion to approve/change agenda*
4. **Review and approval of previous meeting minutes**
5. *Motion to approve/change February 9, 2022 minutes*
6. **Annual Conflict of Interest Statement**
7. **Facility Planning – Chief Steve Dirksen**
8. **New World update – Todd Keel**
9. **Director’s Report**
10. **Committee Reports**
11. **Operations L.E** – **Chief Shannon Monroe** Met April 20, 2022 Changing call types, Travis Law, Operations short staff, RRRDC Security, Phone Trace requirements.
12. **Operations Fire/EMS – Interim Chief Jeff Wallin** Met April 28, 2022. Call times, Active Assailant response plans, ARMER, Fargo marathon.
13. **Finance Committee – Chief David Zibolski** Met March 1, 2022 2021 expenses and revenues, 2022 YTD expenses and revenues, cash reserves, RRRDC CDs, NW maintenance formula
14. *Motion to forward to BOA for approval: Send contract for 401k advisor to Erik Johnson for legal review before approval.*
15. *Motion to forward to BOA for approval: Complete an upgrade to the operating system in 2022 using cash reserves from RRRDC.*
16. **Personnel and Finance Joint Committee Meeting –** **Chief David Zibolski and Chief Denis Otterness** Met April 19, 2022 2023 Budget and Personnel Draft, 2022 YTD budget, RRRDC 401k update, Current staffing levels, Recruitment/Hiring, Inquiries/Complaints and Recognition, Security/Visitor SOP
17. *Motion: Recommend 2023 draft budget to BOA with COLA at 4% and increase shift differential from $.50 to $1.00 for an approximately $41,000 increase over draft budget.*
18. **Emergency Communications –** **Sheriff Jesse Jahner** No meeting this quarter
19. **Other Business**
20. **Adjourn**